

**SAMUELS PUBLIC LIBRARY
OPERATING BUDGET FOR FY2025
Proposed**

Income:	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025
Local, State and Federal Funding	\$1,176,600.00	\$1,201,238.00	\$1,260,437.00	\$1,277,565.00
Donated Funds	\$20,000.00	\$21,000.00	\$27,500.00	\$32,500.00
Miscellaneous Income	\$36,500.00	\$24,500.00	\$35,461.58	\$37,750.00
Library Funds	\$7,500.00	\$39,232.00	\$75,090.00	\$82,310.01
Income Total	\$1,240,600.00	\$1,285,970.00	\$1,398,488.58	\$1,430,125.01
Expenditures:				
	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025
Salaries/Payroll Items	\$890,568.00	\$886,550.00	\$985,418.58	\$1,028,585.01
Books/Related Items	\$147,512.00	\$153,450.00	\$152,700.00	\$152,700.00
Buildings/Ground/ Maintenance Related	\$118,000.00	\$143,500.00	\$147,200.00	\$147,200.00
Office Expenses	\$31,750.00	\$39,750.00	\$36,000.00	\$39,000.00
Library Technology	\$45,190.00	\$51,470.00	\$54,670.00	\$40,140.00
Automated Systems	\$11,250.00	\$11,250.00	\$22,500.00	\$22,500.00
Total Expenditures	\$1,244,270.00	\$1,285,970.00	\$1,398,488.58	\$1,430,125.01

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Income	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Warren County	\$1,003,100.00	\$1,024,000.00	\$1,024,000.00	\$1,024,000.00	0.0%
State Aid	\$170,000.00	\$172,238.00	\$234,437.00	\$248,565.00	6.0%
USAC E-Rate Reimbursement	\$3,500.00	\$5,000.00	\$5,000.00	\$5,000.00	0.0%
Local, State and Federal Funding	\$1,176,600.00	\$1,201,238.00	\$1,263,437.00	\$1,277,565.00	1.1%
Donation Income	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Friends of Samuels Library	\$10,000.00	\$10,000.00	\$15,000.00	\$20,000.00	33.3%
Children's Program Donations	\$5,000.00	\$6,000.00	\$6,000.00	\$6,000.00	0.0%
Story Walk	\$0.00	\$0.00	\$500.00	\$500.00	100.0%
Adult Program Donations	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%
Misc. Donations	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	0.0%
Donated Funds Total	\$20,000.00	\$21,000.00	\$27,500.00	\$32,500.00	18.2%
Miscellaneous Income	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Fines	\$17,000.00	\$10,000.00	\$12,000.00	\$12,000.00	0.0%
Copier	\$10,000.00	\$5,000.00	\$10,000.00	\$10,000.00	0.0%
Amazon Book Sales	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Replacement Costs	\$6,500.00	\$6,500.00	\$7,500.00	\$7,500.00	0.0%
Retail Income	\$200.00	\$200.00	\$750.00	\$750.00	0.0%
Interest	\$300.00	\$300.00	\$1,211.58	\$3,000.00	147.6%
Meeting Room Income	\$100.00	\$100.00	\$500.00	\$1,000.00	100.0%
FAX Service	\$200.00	\$200.00	\$1,000.00	\$1,000.00	0.0%
Non Resident Fees	\$100.00	\$100.00	\$250.00	\$250.00	0.0%
Inter Library Loans	\$50.00	\$50.00	\$150.00	\$150.00	0.0%
Miscellaneous	\$50.00	\$50.00	\$100.00	\$100.00	0.0%
Miscellaneous Income Total	\$36,500.00	\$24,500.00	\$35,461.58	\$37,750.00	6.5%
Library Funds	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Reserve Fund Transfer	\$7,500.00	\$8,000.00	\$8,000.00	\$8,000.00	0.0%
<small>\$4,000 for Development & \$4,000 for Community Outreach</small>					
Funding to Balance Budget from					0.0%
Investment Account 3%		\$29,550.00	\$29,550.00	\$29,550.00	
Reserve Account			\$37,540.00	\$44,760.01	
Carryover Funds to Balance		\$1,682.00			
Library Funds Total	\$7,500.00	\$39,232.00	\$75,090.00	\$82,310.01	9.6%

Salaries & Payroll					
	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Employee Salaries (1)	\$697,068.00	\$700,000.00	\$763,518.58	\$786,424.13	3.0%
Social Security (1)	\$53,500.00	\$53,550.00	\$58,000.00	\$60,000.00	3.4%
Unemployment Ins. (1)	\$4,000.00	\$4,000.00	\$2,000.00	\$1,300.00	-35.0%
Medical/Dental Ins.	\$92,000.00	\$82,000.00	\$113,500.00	\$132,860.88	17.1%
Travel/Memberships	\$7,000.00	\$8,000.00	\$8,000.00	\$7,000.00	-12.5%
Development Expenses	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	0.0%
Retirement Funding (1)	\$33,000.00	\$35,000.00	\$36,400.00	\$37,000.00	1.6%
Total Salaries	\$890,568.00	\$886,550.00	\$985,418.58	\$1,028,585.01	4.4%
Books & Related					
	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Books/Materials	\$92,000.00	\$95,000.00	\$95,000.00	\$95,000.00	0.0%
Internet Charges	\$6,500.00	\$5,750.00	\$6,000.00	\$6,000.00	0.0%
Databases	\$16,812.00	\$18,000.00	\$17,000.00	\$17,000.00	0.0%
Newspapers/Magazines	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	0.0%
Library Srvcs/Supplies	\$10,000.00	\$11,000.00	\$11,000.00	\$11,000.00	0.0%
Special Projects	\$4,000.00	\$4,000.00	\$4,000.00	\$4,500.00	0.0%
Community Outreach	\$3,500.00	\$4,000.00	\$4,000.00	\$4,000.00	0.0%
Children's Programs	\$6,500.00	\$6,500.00	\$6,500.00	\$6,000.00	0.0%
Adult Programs	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Total Books	\$147,512.00	\$153,450.00	\$152,700.00	\$152,700.00	0.0%
1 - 3% across the board increase for staff, and all items directly tied to payroll					

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Building/Grounds						
	Budget	Budget	Budget	Budget	Percent	
	FY2022	FY2023	FY2024	FY2025	Change	
Contractual Services	\$14,500.00	\$13,000.00	\$13,000.00	\$13,000.00	0.0%	
Supplies/Maint.	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	0.0%	
Building Maintenance	\$13,000.00	\$10,000.00	\$7,500.00	\$7,500.00	0.0%	
Insurance	\$5,000.00	\$5,000.00	\$6,200.00	\$6,200.00	0.0%	
Utilities	\$76,500.00	\$76,500.00	\$76,500.00	\$76,500.00	0.0%	
HVAC Controls Loan	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
Custodial Services		\$30,000.00	\$35,000.00	\$35,000.00	0.0%	
Total Building	\$118,000.00	\$143,500.00	\$147,200.00	\$147,200.00	0.0%	
Office Expense Items						
	Budget	Budget	Budget	Budget	Percent	
	FY2022	FY2023	FY2024	FY2025	Change	
Postage	\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00	0.0%	
Telephone	\$4,250.00	\$4,250.00	\$3,500.00	\$3,000.00	-14.3%	
Office Supplies	\$6,000.00	\$7,000.00	\$6,000.00	\$6,000.00	0.0%	
PR & Advertising	\$1,250.00	\$5,000.00	\$2,000.00	\$1,500.00	-25.0%	
Copier Expense	\$8,000.00	\$10,000.00	\$10,000.00	\$11,000.00	10.0%	
Audit (1)	\$10,250.00	\$11,000.00	\$12,000.00	\$15,000.00	25.0%	
Total Office Expense	\$31,750.00	\$39,750.00	\$36,000.00	\$39,000.00	8.3%	
<div style="background-color: #4a7ebb; color: white; padding: 5px;"> 1 - Audit - we have been informed that this fee will increase by 25% in FY2025 </div>						

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Library Technology Maintenance Costs					
	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Staff Computers	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	0.0%
Public Computers	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	0.0%
Computer Lab	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	0.0%
RFID (1) <small>(collection security/self check out)</small>	\$13,750.00	\$13,750.00	\$12,750.00	\$5,000.00	-60.8%
SAMS <small>(public internet control/schedule software)</small>	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	0.0%
Sensource <small>Digital People Counter</small>	\$340.00	\$340.00	\$340.00	\$340.00	0.0%
Web Calendar	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Reading Program Software (2)	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	-33.3%
Capira Mobile <small>(new mobile app for accessing the library)</small>	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	0.0%
Talking Tech <small>(patron notification service)</small>	\$2,800.00	\$2,800.00	\$2,900.00	\$0.00	-100.0%
T-Mobile Hot Spots	\$0.00	\$5,280.00	\$5,280.00	\$2,500.00	-52.7%
Firewall Contract	\$5,000.00	\$6,000.00	\$6,000.00	\$6,000.00	0.0%
Server Partitioned Back-Up			\$2,800.00	\$2,800.00	
Cloud Storage (3)			\$1,300.00	\$700.00	
Total Lib Tech	\$45,190.00	\$51,470.00	\$54,670.00	\$40,140.00	-26.6%

1 - Scheduled Increase - rental agreement expires in FY2025 for Adult Self-Checks, will purchase new self-check units from FE Technologies, resulting in lower maintenance costs
 2 - Partially paid for through LVA Find it VA

Automated Systems					
	Budget FY2022	Budget FY2023	Budget FY2024	Budget FY2025	Percent Change
Library Automation Maintenance Fees (1)	\$11,250.00	\$11,250.00	\$22,500.00	\$22,500.00	0.0%
Total Automated	\$11,250.00	\$11,250.00	\$22,500.00	\$22,500.00	0.0%

1 - New ILS maintenance fees per contract

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